



THE TOWN OF
Irmo
GATEWAY TO LAKE MURRAY

ZONING ADMINISTRATOR'S
APPEAL APPLICATION

Sign Permit #: _____
Zoning District: _____
Date Filed: _____
Fee: \$100.00 _____

Please print clearly or type responses. Complete and submit the application and attachments. If the applicant is not the owner(s), the owner(s) must complete and sign the *Designation of Agent*. **Staff cannot place this application on the agenda if it is incomplete and/or without the appropriate supporting documentation.** Please use additional paper. Submit a digital and hardcopy site plan, and any additional materials (i.e. photographs, elevation drawing with dimensions, or renderings). Site plans must be no longer than 24" x 36", and show scale, tax map number, property owner/developer information, date, vicinity map, north arrow, property shape and dimensions, landscaping, buffering, and location and size of existing and/or proposed structures, and drives, etc. **The site plan must be designed by a registered land surveyor, landscape architect, or engineer.**

Applicant Name: _____ Address: _____
Phone: _____ Email: _____

Designation of Agent: I/we hereby authorize the person named as Applicant to act on my/our behalf to submit and amend documents, meet with staff, and attend public meetings/hearings. Complete all designated areas.

_____ Owner's Name (<i>print</i>)	_____ Owner's Signature	_____ Date
_____ Witness (<i>print</i>)	_____ Witness Signature	_____ Date

Phone: _____ Email: _____

Zoning District: _____ List pertinent ordinance section: _____

Current property use: Residential Commercial Industrial Vacant Lot Area (sq ft)/acre of propose project: _____

- I/we appeal the zoning official's decision to the Zoning Board of Appeals affecting the above property because the decision was erroneous and contrary to the provisions in accordance with the Ordinance in (*cite article and section(s)*)

- I am/we are aggrieved by the action or decision in that (*please provide a detailed explanation*):

- I/we contend that the zoning official was in error in that: _____

- I/we request the following relief: _____

- Indicate (check the applicable) supportive documentation. plat scaled site plan (*for new improvements*) **required**
applicable permits/approvals photographs elevation drawings with dimensions renderings
others (*please list*) _____

I attest to the best of my knowledge the information and attachment(s) provided are accurate. The proposed activity does not contradict any restrictions and covenants. I authorize the subject property, if applicable, to be posted with a notice for the Zoning Board of Appeal's public hearing.

Applicant Signature

Date

THIS SECTION IS FOR USE BY STAFF ONLY

Date Received by the Staff: _____

Date Advertised: _____

Date property was posted: _____

Date of Public Hearing: _____